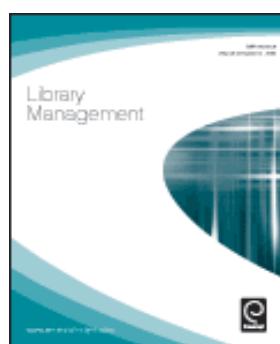


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ΠΛΗΡΟΦΟΡΗΣΗΣ

**ΠΤΥΧΙΑΚΗ ΕΡΓΑΣΙΑ**

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ΕΥΕΡΕΤΗΡΙΑΣΗ ΤΟΥ ΠΕΡΙΟΔΙΚΟΥ “LIBRARY  
MANAGEMENT” ΜΕ ΤΟΝ ΘΗΣΑΥΡΟ “ASIS THESAURUS  
OF INFORMATION SCIENCE AND LIBRARIANSHIP”.



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## **ΕΥΧΑΡΙΣΤΙΕΣ**

Σ' αυτό το σημείο θα ήθελα να ευχαριστήσω ιδιαίτερα την επόπτρια καθηγήτρια της εργασίας, την κυρία Μάλλιαρη Αφροδίτη, για την άψογη συνεργασία της, για τον χρόνο και το ενδιαφέρον που μου διάθεσε καθώς και για τις πολύτιμες συμβουλές και οδηγίες της μέσω των οποίων επιτεύχθηκε το καλύτερο δυνατό αποτέλεσμα της εργασίας. Για έναν ακόμη λόγο που θα ήθελα να ευχαριστήσω την κυρία Μάλλιαρη είναι ότι καθώς ανέλαβε την επίβλεψη της εργασίας με βοήθησε στην επίτευξη ενός πολύ σημαντικού στόχου, της ολοκλήρωσης των σπουδών μου.

## **ΕΙΣΑΓΩΓΗ**

Το θέμα της συγκεκριμένης πτυχιακής εργασίας είναι η «Αποδελτίωση και θεματική ευρετηρίαση του περιοδικού Library Management με τον θησαυρό ASIS Thesaurus of information science and Librarianship». Γι' αυτό το λόγο κρίνεται απαραίτητο να παρατεθούν κάποια στοιχεία για τον θησαυρό που χρησιμοποιήθηκε, το περιοδικό καθώς και για την δομή της εργασίας.

Ο θησαυρός ASIS Thesaurus of information science and Librarianship καλύπτει τους τομείς της πληροφορικής, της βιβλιοθηκονομίας και σχετικούς τομείς, όπως είναι η επιστήμη των υπολογιστών, η γλωσσολογία, η επιστήμη της πληροφόρησης καθώς και η σχέση τους με την βιβλιοθηκονομία. Παρέχει πιο περιορισμένη κάλυψη στους τομείς της εκπαίδευσης και της οικονομίας. Συγγραφέας του θησαυρού είναι η Jessica L. Milstead και έχει εκδοθεί τη χρονολογία 1998 στο Medford του New Jersey από τον εκδοτικό οίκο Information Today.

Ο θησαυρός προορίζεται κυρίως για την ευρετηρίαση αλλά και για την αναζήτηση μέσω των όρων του στους τομείς της πληροφορικής και της βιβλιοθηκονομίας. Έχει σχεδιαστεί για φοιτητές και ερευνητές ώστε να χρησιμοποιηθεί ως οδηγός για την ορολογία των τομέων που καλύπτει. Το πεδίο εφαρμογής του θησαυρού περιορίζεται κυρίως σε επίκαιρα θέματα, εξαιρεί την ονομασία των οργανισμών, προγραμμάτων και περιλαμβάνει τα ονόματα λίγων εργαλείων, τα οποία είναι σημαντικά για την καταλογογράφηση και την ευρετηρίαση. Στον θησαυρό υπάρχουν 1353 περιγραφείς, από τους οποίους οι 778 είναι μη περιγραφείς και παραπέμπουν στους αντίστοιχους περιγραφείς και επιπλέον ο θησαυρός αναπτύσσεται θεματικά και κάτω από 36 φασέτες . Ο θησαυρός είναι οργανωμένος και παρουσιάζεται με δύο τρόπους: α) με τον αλφαριθμητικό, ο οποίος προβλέπει την πλήρη καταγραφή για κάθε περιγραφέα συμπεριλαμβανομένων και των αναφορών BT (πλατύτερος όρος), NT (στενότερος όρος), RT (σχετικός όρος) και UF (χρησιμοποίησε αντί) και β) με το συστηματικό, μέσω του οποίου έχουν οργανωθεί οι όροι θεματικά, ώστε οι συγγενείς θεματικά όροι να εμφανίζονται μαζί και οι άσχετοι να διαχωρίζονται.

Ένα τελευταίο στοιχείο που αξίζει να αναφερθεί για τον θησαυρό είναι ότι υπήρχε σε ηλεκτρονική μορφή και ήταν προσβάσιμος μέσω του διαδικτύου, αλλά πλέον υπάρχει μόνο σε έντυπη μορφή.

Το περιοδικό “Library management” στοχεύει στο να εκδίδει άρθρα, τα οποία ενδιαφέρουν και χρησιμεύουν τους διευθυντές και τους ακαδημαϊκούς σε μία βιβλιοθήκη. Πληκτρολογώντας την παρακάτω ηλεκτρονική διεύθυνση <http://www.emeraldinsight.com/Insight/viewContainer.do?containerType=Journal&containerId=121> μπορούμε να επισκεφθούμε τον διαδικτυακό τόπο του περιοδικού “Library management”, επίσης πρέπει να τονίσουμε ότι η πρόσβαση στην ηλεκτρονική μορφή του περιοδικού είναι εφικτή μόνο μέσω της Heal Link. Εκδότης του περιοδικού είναι ο Stephen O’Connor και εκδίδεται από τον εκδοτικό οίκο Emerald, η πολιτική του οποίου έχει να κάνει με την παροχή υψηλής ποιότητας και επιστημονικής εγκυρότητας σε κάθε τεύχος περιοδικού που εκδίδει. Τα άρθρα του περιοδικού βασίζονται στην εμπειρία, στην επιστημονική μελέτη και είναι αυθεντικές συνεργασίες, συνεπώς στο περιοδικό δημοσιεύονται μόνο πρωτότυπες εργασίες, οι οποίες δεν έχουν δημοσιευθεί σε κάποιο άλλο μέσο μαζικής ενημέρωσης, και καλύπτουν τα συγκεκριμένα θεματικά επίπεδα του περιοδικού.

Οι τομείς που καλύπτει είναι το στρατηγικό μάνατζμεντ, η χρήση της πληροφορίας, η ποιότητα του μάνατζμεντ, η ηγεσία, η ομαδική εργασία, το μάρκετινγκ, ο αυτοματισμός και η προστασία των δεδομένων.

Το περιοδικό απεικονίζει τις πιο πρόσφατες έρευνες ακαδημαϊκών και κυβερνητικών ινστιτούτων, εκφράζοντας την σύγχρονη άποψη, σχεδιάζει ένα μελλοντικό στόχο δίνοντας την δυνατότητα στους επαγγελματίες και στους ακαδημαϊκούς να κατευθύνουν καλύτερα το προσωπικό, τις βιβλιοθήκες και τους φοιτητές. Επίσης αντιλαμβανόμενοι τις εξελίξεις σ’ αυτό το γρήγορα εναλλασσόμενο περιβάλλον, επιτρέπει στους επαγγελματίες να κατανέμουν αποτελεσματικά τις ανθρώπινες και τις οικονομικές πηγές και να σχεδιάζουν μελλοντικές, τεχνολογικές αποκτήσεις από μία ενημερωμένη κατεύθυνση, αυτή δηλαδή που παρέχει το περιοδικό “Library management”. Ακόμη οι συνεργάτες του περιοδικού έχουν το δικαίωμα να παρουσιάσουν τα πρακτικά αποτελέσματα των μελετών και των εργασιών τους.

Στη συνέχεια κρίνεται απαραίτητο να γίνει μία σύντομη περιγραφή του τρόπου με τον οποίο εκπονήθηκε η εργασία καθώς και κάθε κεφαλαίου της.

Αρχικά πραγματοποιήθηκε η αποδελτίωση των διακοσίων άρθρων του περιοδικού, η οποία έγινε σύμφωνα με το πρότυπο του εγχειριδίου MLA το οποίο αφορά άρθρα περιοδικού σε ηλεκτρονική μορφή, διότι χρησιμοποιήθηκε το περιοδικό στην ηλεκτρονική μορφή του και όχι στην έντυπη. Έπειτα μελετώντας προσεχτικά κάθε άρθρο του περιοδικού και με την βοήθεια του θησαυρού επιλέχθηκαν θέματα τα οποία να προσεγγίζουν και να καλύπτουν όσο πιο πολύ γίνεται το θέμα με το οποίο ασχολείται κάθε άρθρο. Σε κάθε άρθρο δόθηκε ένα κύριο θέμα και άλλα δύο με τρία δευτερεύοντα ανάλογα με το ποσοστό κάλυψης του θέματος του άρθρου. Έπειτα ακολούθησε η παρουσίαση των βιβλιογραφικών εγγραφών, όπου δόθηκε μία προσπάθεια να αποδοθεί με μία απλή αλλά και ευδιάκριτη μορφή ώστε με τον τρόπο που παρουσιάζονται οι εγγραφές να είναι όσο το δυνατόν πιο κατανοητές. Ο τρόπος με τον οποίο παρουσιάζονται οι εγγραφές θα αναφερθεί παρακάτω πιο αναλυτικά.

Εν συνεχεία πραγματοποιήθηκε η παρουσίαση των ευρετηρίων των θεμάτων, των συγγραφέων και των τίτλων η μορφή των οποίων είναι αλφαριθμητικά κατά θέμα, συγγραφέα και τίτλο και παραπέμπουν στον αριθμό της εκάστοτε εγγραφής. Η παρουσία των ευρετηρίων κρίνεται απαραίτητη στην σωστή ολοκλήρωση της συγκεκριμένης εργασίας, πρώτον διότι είναι αναπόσπαστο μέρος της και δεύτερον διότι χρησιμεύουν στον ευκολότερο εντοπισμό της κάθε εγγραφής με τρεις διαφορετικούς τρόπους, το θέμα, τον συγγραφέα και τον τίτλο του άρθρου.

Η δομή της εργασίας έχει ως εξής, πρώτα παρουσιάζεται το υπόδειγμα εγγραφής κατά το οποίο αναλύονται ένα προς ένα τα μέρη από τα οποία απαρτίζεται η κάθε εγγραφή. Έπειτα ακολουθεί το κύριο μέρος της εργασίας το οποίο αποτελείται από την παρουσίαση των βιβλιογραφικών εγγραφών των διακοσίων άρθρων από τους τέσσερις πιο πρόσφατους τόμους του περιοδικού. Οι εγγραφές παρουσιάζονται αλφαριθμητικά κατά το κύριο θέμα τους και έπειτα αλφαριθμητικά κατά το όνομα του συγγραφέα, η αριθμηση έχει τοποθετηθεί πριν από την κάθε βιβλιογραφική εγγραφή. Για κάθε άρθρο έχει επιλεχθεί ένα κύριο θέμα, το οποίο παρουσιάζεται σε σκιασμένο πλαίσιο πριν από την εγγραφή και κάποια δευτερεύοντα, τα οποία παρουσιάζονται μαζί με το κύριο θέμα, αλφαριθμητικά κάτω από την εγγραφή.

Στη συνέχεια της εργασίας υπάρχει το ευρετήριο θεμάτων όπου παρουσιάζονται τα θέματα, που χρησιμοποιήθηκαν στις εγγραφές, αλφαβητικά παραπέμποντας στον αριθμό της εγγραφής. Αξίζει να σημειωθεί ότι στο θεματικό ευρετήριο υπάρχουν επίσης και οι διευκρινιστικές σημειώσεις συγκεκριμένων θεμάτων καθώς και οι παραπομπές στους μη προτιμώμενους όρους. Επιπλέον, πρέπει να αναφερθεί ότι τα καθιερωμένα θέματα, τα οποία έχουν χρησιμοποιηθεί στις βιβλιογραφικές εγγραφές, είναι με πεζά γράμματα και έντονη γραφή ενώ τα μη καθιερωμένα θέματα είναι χωρίς έντονη γραφή. Αμέσως μετά ακολουθεί το ευρετήριο των συγγραφέων, στο οποίο παρουσιάζονται οι συγγραφείς των άρθρων αλφαβητικά παραπέμποντας στον αριθμό της αντίστοιχης εγγραφής. Το τελευταίο ευρετήριο που υπάρχει στην εργασία είναι το ευρετήριο τίτλων, σ' αυτό το ευρετήριο όπως και στα προηγούμενα παρουσιάζονται οι τίτλοι των άρθρων αλφαβητικά παραπέμποντας πάλι στον αριθμό της αντίστοιχης εγγραφής. Τέλος την εργασία κλείνει η βιβλιογραφία που χρησιμοποιήθηκε και μελετήθηκε για την εκπόνηση της συγκεκριμένης εργασίας και η οποία συντάχθηκε σύμφωνα με το πρότυπο MLA.

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Collection management

Libraries

Print materials

## Professional associations

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Libraries

Professional associations

Strategic planning

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Academic libraries

Innovation

Prototyping

Strategic planning

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Psychological aspects**

## **Public libraries**

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Public libraries**

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**Internet  
Public libraries  
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**Human resources management**  
**Public libraries**

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**Public libraries**  
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**Public libraries**

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**Performance**  
**Planning**  
**Public libraries**

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**Perception**  
**Public libraries**  
**Users**

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**Organizational culture**  
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**Public libraries**  
**Strategic planning**

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**Library personnel**

**Public libraries**

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**Leadership**

**Managers**

**Public libraries**

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**Law**

**Library and archival services**

**Public libraries**

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**Public libraries**  
**Training**  
**Volunteers**

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**Public libraries**  
**Reader services**  
**Systems development**

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**Information services**  
**Public policy**  
**Staff development**

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Communications  
Libraries  
Public relations  
Strategic planning

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Academic libraries  
Quality assurance  
User satisfaction

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Academic libraries  
Information services  
Reader services  
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Organizational environment  
Reader services**

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**Academic libraries  
Human behaviour  
Reading**

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Recourse sharing  
Telecommunication networks**

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Managers  
Research and development**

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Research libraries**

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**Library associations**

**Research libraries**

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**Library management**

**Social aspects**

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**Academic libraries**

**Education**

**English language**

**Staff development**

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Academic libraries  
Information services  
Strategic planning

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Communications skills  
Social aspects  
Students

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Information services  
Management  
Systems analysis

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**Information services**

**Library management**

**Systems analysis**

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**Library users**

**OPACs**

**Technical services**

## **User satisfaction**

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**Staff development**

**User satisfaction**

## **Volunteers**

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**Academic libraries**  
**Library management**  
**Paraprofessional library personnel**  
**Volunteer**

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**Information resources**  
**Interfaces**  
**Libraries**  
**World Wide Web**

# EYPETHPIO ΘΕΜΑΤΩΝ

## ΘΕΜΑ

## ΑΡ. ΕΓΓΡΑΦΗΣ

### A

<b>Academic libraries</b> .....	1-14,18,23,27,29-34
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<b>Data storage</b> .....	16,24,39,46,126

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SN: Of linear texts. For preparation of hypermedia use “authoring (hypermedia).”	
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UF: Higher education	
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SN: Libraries whose contents are primarily in electronic form and are accessed by means of computers. The contents may be held locally or accessed remotely by means of communications networks.	
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Resource management	

<b>Information retrieval</b> .....	54,74
<b>Information science</b> .....	32,62,75,76,90
<b>Information services</b> .....	4,12,20,27,38,53 64,77-79,109,117 124,136,138,152,171 180,183,193,195,196
SN: For publishing and production services, use “database producers” or “abstracting and indexing services”.	
Information skills	
<b>USE: Information literacy</b> .....	71,72
<b>Information society</b> .....	111
SN: The concept of society in which information is the driving force of the economy, with global availability of communication and large-scale production of information.	
Information specialist	
<b>USE: Information professionals</b> .....	79,106,108
<b>Information storage and retrieval systems</b> .....	11,72,80,147
UF: Online information retrieval systems	
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SN: Human learning, for “machine learning” use that term.	
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	68,77,78,80,81
	92-99,129,152,154
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Legislation	
USE: <b>Law</b> .....	35,177
<b>Librarians</b> .....	26,90,93,107,113
SN: For librarians in specific types of libraries, also use the type of library.	
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SN: For specific types of librarianship, also use the type.	

<b>Libraries</b> .....	20,25,28,35,53,62
UF: Learning centers	68,77,78,80,81
	92-99,129,152,154
	160,161,181,186,200
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<b>USE: Acquisitions</b>	
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<b>USE: Library management</b> .....	6,10,12,13,16,26
	37,41,61,63,68,78
	88,103,112-124,136,153
	158,169,184,191,196,199
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<b>USE: Managers</b> .....	3,58,66,123
	135,136,176,187
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	140,177,198
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	88,103,112-124,136,153
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SN: Also use quality measured.	
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SN: Communication of information by means of simultaneous use of more than one medium.	
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SN: Preservation of both documents and the information they content.	

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SN: Of information and information use. For the discipline use “psychology”.		
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SN: The study of machines that interact with their environment by moving around in it and/or manipulating it, in what could be considered an intelligent manner.	

S

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	173,191,194
SN: Of information and information use. For the discipline use “social sciences” and its narrower terms.	
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SN: The extent to which the breadth of the terms assigned to documents matches the breadth of the subjects of the documents, specificity is independent of the breadth of the terms themselves.	
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## Y

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